

Minutes of July 22, 2024

KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on July 18, 2024 that it would meet on Monday, July 22, 2024, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, July 22, 2024 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:00 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Kari Potter and Kathleen Vincent; a quorum was present. Also attending the meeting were CPVFD Chief Charles Holt, CPVFD President Shawn Bayless and Bob Reeves, Kerr County Tax Assessor-Collector.
2. Review and approve Meeting Minutes from June 24, 2024: Kari Potter moved that the minutes be approved as presented. Jeff Mitchell seconded. The motion passed unanimously.
3. Fire Chief's Report: Chief Holt reported that CPVFD responded to 1 grass fire, 1 brush fire and 2 structure fires to date in July; 41 calls year-to-date. He pointed out that the new engine and tender aided in the fire responses and were highly effective in the structure fires. Chief Holt said the fundraiser BBQ/Dance/Silent Auction was very successful with higher attendance and more funds raised than last year. Chief Holt reported that there is an issue with a sensor on the new tender, but that he is working with the vendor to assess the problem and make the repairs needed.
4. Treasurer's Report: Kari Potter reported that payments cleared for CPVFD equipment reimbursements and office supplies. The paperwork for the trailer is complete and the warranty certificate will be mailed. Paperwork for the engine is pending. Per last meeting, we inquired on the ability to transfer between savings and checking accounts at the bank and learned that it is acceptable to do so with no fees incurred for these transfers.
5. Consider, discuss and take appropriate action on Treasurer's Report: Kathleen Vincent moved to approve the treasurer's report as presented. Kari Potter seconded. The motion pass unanimously.
6. Consider, discuss and take appropriate action on interest account: No action was taken at this time. It will be added to the next meeting agenda for further consideration and action.
7. Consider, discuss and take appropriate action on CPVFD budget request for coming year: Chief Holt briefed Commissioners on his anticipated communications, gear and supplies, and equipment needs for the next year. Those items will be considered as part of the ESD3 budget. He also said that looking at 2 larger projects and will send specific details for consideration by ESD3 as part of the budget for next year at the August meeting.
8. Consider, discuss and take appropriate action on SCBA Cascade System/MaxAir: No action taken.
9. Consider, discuss and take appropriate action on ESD3 budget for upcoming year: Danny Langbein reviewed the where we are on the proposed ESD3 budget preparation and will have a budget for consideration at the August meeting.

In consideration of our budget planning Bob Reeves, Kerr County Tax Assessor-Collector, said that he should have the data he needs to calculate the tax rate within the next few days and will get that information to ESD3 when considering upcoming tax rate proposals. He confirmed that he will attend the August 26, 2024 meeting when the tax rate is proposed and the September 23, 2024 meeting when the tax rate is adopted. He reviewed the status of collection rate for ESD3 which is approximately 95.5%

as of the end of June. They are still working to collect the remainder of the 2022 delinquent taxes, but total collected taxes are at approximately 98%.

No action was required at this time. It will be added to the next meeting agenda for further consideration and action.

10. Consider, discuss and take appropriate action on ESD3 website hosting agreement: Kathleen Vincent reported that BrandRep has encountered issues with the Wix platform for the ESD3 website and is subsequently migrating their platform to WordPress. The implication for ESD3 is that BrandRep has offered 2 options for us. Option 1 - WordPress migration and hosting by BrandRep, monthly uploading of documents as per our initial scope of service agreement; one-time cost of \$400 to migrate platform from Wix to WordPress. Option 2 - Domain and website transfer from BrandRep to ESD3; one-time cost of \$300 to transfer domain and website to ESD3; ESD3 assumes interface with Wix. There was a general discussion of the 2 options.

Jeff Mitchell moved that ESD3 approve Option 1 as presented by BrandRep and ESD3 approve the one-time \$400 migration fee and continued hosting agreement with BrandRep. Kari Pottter seconded. Motion pass unanimously.

11. Consider, discuss and take appropriate action on training for ESD3 Commissioners: Danny Langbein reviewed a SAFE-D Training class schedule. Commissioners are encourage to sign up for classes.

12. Reports: None

13. Agenda Items for Next Month: interest accounts, CPVFD budget requests, SCBA Cascade System/MaxAir, ESD3 budget, Bob Reeves/Kerr County Tax Assessor-Collector, proposed tax rate, commissioner training

14. Adjourn: Kari Potter moved to adjourn at 6:57 p.m. Jeff Mitchell seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President